



A tranquil setting for your meeting or conference,
with stunning views of the Country Park.

Meetings, conferencing and room hire

At Rising Sun Countryside Centre we can host everything from an informal meeting to a full day conference.

- Free WiFi
- Free flipcharts and pens
- Multi-media facilities
- Refreshments
- Ample free parking
- Café and terrace with park views

Contact us today:

Tel: (0191) 643 2241

Email: rising.sun@northtyneside.gov.uk

www.northtyneside.gov.uk



**North
Tyneside
Council**



Holystone Room

A spacious, L-shaped room with digital projection.
There are plenty of windows giving scenic views and ventilation.

- Cabaret style seats up to 30
- Boardroom style seats up to 30
- Theatre style seats up to 40
- Room only (no tables / chairs) for up to 40

Room hire

- Contact Reception for current room hire prices.
- Special rates for regular weekly session hire, contact Reception for details.

Refreshments

Contact Reception for menu and prices.

Weekday half days are 9am–1pm or 1.30pm–5pm.

A flipchart pad and pens are included in the price and provided on request.



Hadrian Room

This spacious, informal room is particularly suitable for groups to use on a regular basis – for example children's groups, craft clubs, yoga and wellbeing. The room has private toilet facilities and our Giant's Garden private play area, which is accessed directly from the room, is also available to hire.

- Cabaret style seats up to 35
- Boardroom style seats up to 30
- Horseshoe of chairs seats up to 30
- Theatre style seats up to 50
- Room only (no tables / chairs) up to 60
- Weekend children's parties on a room hire basis only, 11am-2pm (self-led)
- Giant's Garden play area is also available for hire, at a separate cost, to incorporate with room hire



Room hire

- Contact Reception for current room hire prices.
- Special rates for regular weekly session hire, contact Reception for details.



Exhibition Room

This airy, light room features lovely wooden sculptures and large windows with scenic views across the country park.

- Boardroom style seats up to 14
- Digital projection available
- Flipchart pad and pens are included in the price and provided on request

Room hire

- Contact Reception for current room hire prices.
- Special rates for regular weekly session hire, contact Reception for details.

Refreshments

Contact Reception for menu and prices.

Team Building

Our knowledgeable and experienced outdoor learning team offer a range of team building workshops. Activity options include orienteering, outdoor problem solving and our favourite – the Kelly Kettle Challenge.

Please email the team on
outdoor.learning@northtyneside.gov.uk
for more information.



Conference Room Booking Form

Email risingsun@northtyneside.gov.uk for a Word version of this form



Complete in full on booking and return to: risingsun@northtyneside.gov.uk

Customer name

Email

Booking date(s)

Name for invoice

Address

PO number (if required)

Individuals: Invoices are available for organisations only.
All individuals booking rooms must pay in advance
with a card over the phone.

NTC bookings: Cost code/subjective (in full)

Any refreshments required?

YES / NO

(delete as applicable)

Organisation name (if applicable)

Telephone number

Room(s) booked

Numbers attending

Room layout required: (boardroom, horseshoe of chairs,
cabaret (6 people around each table), horseshoe of
tables and chairs or other (please state below)

Room hire resources

Flipchart pad, pens, projector and screen are included in
the hire price. These must be booked in advance.
Please state which of these are required.

Note on laptops: Please bring your own laptop, if you
require a backup laptop please state here.
We have free open Wifi.

BOOKING CONFIRMATION

Bookings made for an organisation: Once we receive your Room Booking Form, we will confirm availability by email
with terms and conditions for you to sign and return to confirm your booking.

Bookings made for an individual: Please email this form to Reception, full room hire payment must be made on booking.
Please contact Reception within 3 days of email. Full cancellation terms are stated in our Terms and Conditions.

All cancellations must be received in writing by email.

Contact Rising Sun Reception on (0191) 643 2241 or email risingsun@northtyneside.gov.uk.

INTERNAL USE ONLY

☐ Booked on room booking system

☐ Confirmation sent date/initials

Room hire charge £ _____

Catering charge £ _____

Recharge £ _____

Terms and conditions returned YES / NO (circle)

Payment details

Invoice total £ _____ Debtor No _____

Invoice number _____ Date/Initials _____

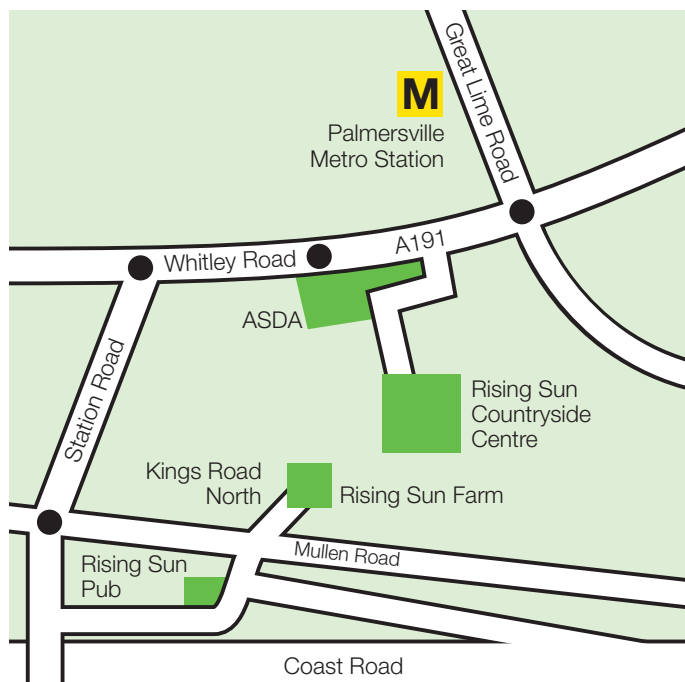
Card payment £ _____ Date/Initials _____

Paid into café £ _____ Date/Initials _____

☐ Invoice/Payment on spreadsheet

☐ Booking cancelled Date/Initials (off RBS inform café)

How to find us



Getting here

Turn into the country park's access road (adjacent to Asda's overflow car park). Free parking is available in the car park on the left just outside the centre grounds, drive into the centre grounds for disabled parking. There are regular bus links to the Asda store and the nearest Metro station is Palmersville, a 15 minute walk away.



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 Rising Sun Countryside Centre

 @RisingSunCafe1

