



Reference: FOI1370

Request:

I want to submit a request for some information from the organisation, in relation to their contract's register.

The contract register should display all the organisations existing/live contracts I would like the register to display the following columns/headings:

1. Contract Reference

This is in column A

2. Contract Title

This is column C

3. Procurement Category

This is column AH

4. Supplier Name

This is column AI

5. Spend (Total or Annual)

This is column V/W

6. Contract Duration

This is column O

7. Contract Extensions

This is column R/S

8. Contract Starting Date

This is column H

9. Expiration Date

This is column I

10. Contract Description [Please provide me with as much detail as possible.]

This is column F

11. Contact Owner (Full contact details if possible.)

This is column Z name only but further details are available at

<https://my.northtyneside.gov.uk/category/609/contact-procurement>

12. CPV codes/ProClass

This is column AH

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North Tyneside Council

Reference: FOI1370

13. Contract Reference

Requestor confirmed this is the same information as as number 1.

IMPORTANT

1. For those organisation planning to make an exemption around the spend, I have requested is an overall figure and I am not requesting a complete breakdown of services relating to the spend.

Requestor confirmed estimated values were required which are included on the Contracts Register.

2. If the organisation has a CRM system or a similar system there should be a facility to download and extract contract data.

We utilise the Contract register on the NEPO portal at the link below. To view only the Authority's Contracts register select North Tyneside Council from the Organisations list on the left of the screen under "Narrow Your Results" and press the Green Update button at the bottom of the same section.

<https://procontract.due-north.com/ContractsRegister>

3. You may forward me a Weblink to a portal to download the contract register, please make sure all of the organisation's contracts are provided as doing prior research I have found that most organisations have only uploaded a small portion of all of their contracts.

Please do not think that this is the only information I require if you could provide me with more information that would be great.

14. Can you also provide me with contact details of the person responsible for the actual contract's register or someone responsible for API? [Name, Job Title, Telephone, Email Address] At the very least provide me with their actual job title.

Judith Robson
Category Manager
Tel 0191 6435660
email Judith.robson@northtyneside.gov.uk

Please provide me with the contract's register file in an excel format.

The contracts register can be exported in excel at the following link

<https://procontract.due-north.com/ContractsRegister>

To view only the Authority's Contracts register select North Tyneside Council from the Organisations list on the left of the screen under "Narrow Your Results" and press the

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Green Update button at the bottom of the same section. Then select the Green button
Export Excel at the bottom of the page.

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